

Absences: After an absence, a student has one school day for each day missed to make up work/tests, regardless of the number of days absent. If many days were missed, please schedule an appointment with me to formulate a plan for the completion of make-up work. Make-up work for extended absences (over 3 days) may be requested through the Counseling Office and picked up there.

Late Assignments Policy

Students should strive to complete work by the due date, but, life happens, so late work will be accepted, **but NOT** in the following circumstances:

Assignment is due within the class period. (For example: "Write a short paragraph using the adjectives we learned today and hand it in by the end of class.")

Assignment is a timed activity (such as a Quick-Write Essay or a Timed Writing)

Assignment is a Long-Term assignment (over multiple weeks).

Assignment is due by the end of the instructional unit.

Coursework Policy: In-class assignments may be due by the end of the class period or within the class period. Students will receive ample time to complete the assignment or activity in class. There are no extra credit opportunities. Students will submit their assignments as a PDF format in Canvas or on paper if that is preference.

Participation:

We strive to speak Spanish throughout class. Students will be expected to be fully engaged which includes speaking in Spanish and listening to Spanish. Participation includes demonstration of interest and maintaining a positive attitude through active participation in class activities, discussions, and pair/group activities. Students are expected to formulate questions, to listen and to respond frequently during class in pairs, small groups and whole class activities. Ample class time will be given for such activities, therefore, in-class assessments and activities are not applicable to the late-

are unsure if the tool or website you are using is an LLM or if it is permitted on a specific assignment, please